



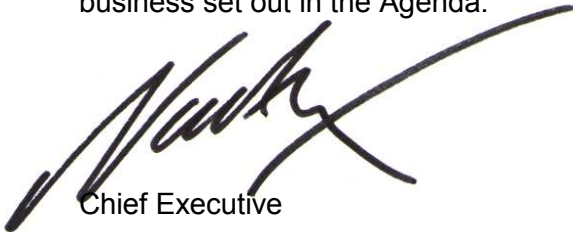
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25 February 2013

To the Members of the Council,

You are hereby summoned to attend a meeting of the **COUNCIL** to be held in the Council Chamber at these Offices on Wednesday 6 March 2013 at 6.00 pm for the transaction of the business set out in the Agenda.



Chief Executive

Members of the Council:

S R Nicholas (Chairman)	M R Eddy	K E Morris
P S Le Chevalier (Vice-Chairman)	R J Frost	M J Ovenden
J S Back	B Gardner	A S Pollitt
B W Bano	J H Goodwin	J A Rook
T J Bartlett	D Hannent	M A Russell
P M Beresford	P J Hawkins	F J W Scales
T A Bond	P G Heath	A R Smith
P M Brivio	G J Hood	C J Smith
B W Butcher	S J Jones	J M Smith
P I Carter	L A Keen	R J Thompson
S S Chandler	N S Kenton	J F Tranter
N J Collor	S M Le Chevalier	R S Walkden
M D Conolly	G Lymer	P Walker
G Cowan	S C Manion	P A Watkins
J A Cronk	K Mills	<i>Vacancy</i>

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

Where a Member has a new or registered Disclosable Pecuniary Interest (DPI) in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Where a Member is declaring an Other Significant Interest (OSI) they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

3 **MINUTES**

To confirm the Minutes of the meeting held on 30 January 2013 (to follow).

4 **ANNOUNCEMENTS**

To receive any announcements from the Chairman, Leader, Members of the Cabinet or Head of Paid Service.

5 **LEADER'S TIME**

To receive an oral report at the meeting from the Leader (and Cabinet) on the business of the Executive or on any topic or subject that it is felt should be brought to the attention of the Council.

(Up to fifteen minutes is allowed for the Report of the Leader (and Cabinet), up to ten minutes is allowed for the Leader of the Major Opposition Group (or his nominee) to respond, up to five minutes is allowed for the Leader of any other Opposition Group (or his nominee) to respond. The Leader is allowed up to five minutes as a Right of Reply or 25% of the time given to the Opposition Group Leaders, whichever is the greatest.)

6 **SEAT ALLOCATION AND GROUP APPOINTMENTS**

To receive from Group Leaders any changes to seat allocations or appointments.

(Note: Any changes must be within the approved allocation of seats to political groups in accordance with the political balance rules (where applicable).)

QUESTIONS FROM MEMBERS

Up to 60 minutes is allowed for this part of the meeting unless extended by the Chairman of Council on a motion moved, duly seconded and approved by the Council. Members may ask one supplementary question in addition to their original question.

To receive answers in respect of questions from Members of the Council to a Member of the Executive asked in accordance with Rule 12 of the Council Procedure Rules.

- (1) Councillor L A Keen will ask the Portfolio Holder for Community, Housing and Youth:

Given the underspend in the region of £40,000 in the KCC Youth Service Commissioning budget for the DCC area of £136,000, how would the Portfolio Holder for Community, Housing and Youth rate the effectiveness of the current commissioned youth service provision in Eythorne and Elvington?

- (2) Councillor B W Bano will ask the Leader of the Council:

To the Leader of the Council following the recent National Dignity in Care Day: what steps is the Shadow Health and Well Being Board taking to promote the privacy and dignity agenda across the Health and Social Care sector in the District?

- (3) Councillor A S Pollitt will ask the Portfolio Holder for Corporate Resources and Performance:

Does the Portfolio Holder for Corporate Resources and Performance have concerns over staff and departmental pressures if the government goes ahead with plans to change voter registration?

- (4) Councillor A S Pollitt will ask the Leader of the Council:

What steps are being taken to carry out an audit of projects delivered by the authority in the past decade as publicly requested by the current MP for Dover and Deal?

- (5) Councillor S J Jones will ask the Portfolio Holder for Corporate Resources and Performance:

In determining this year's budget can the Portfolio Holder for Corporate Resources and Performance inform Council what extra measures, if any, have been put in place to help small businesses to develop, rather than stagnate or disappear?

- (6) Councillor P Walker will ask the Portfolio Holder for Health, Well-Being and Public Protection

Given the recent developments about the use of horsemeat in foodstuffs, has DCC ensured that its own house is in order with regard to any issues within its own remit, for example Environmental Health, Foodstuffs businesses and food preparation premises?

- (7) Councillor M R Eddy will ask the Leader of the Council:

Following a resolution of the full council made in 25 July 2012, Cabinet agreed on 10 September to set up a "Partnership Board" to draw up and implement a local Community Covenant which would assist serving families and veterans and their families.

As a member of that Partnership Board is the Leader of this Council able to update the council on how the Partnership's Board's work programme is progressing, including the dates of any meetings held and how he intends to keep the council informed of further progress.

- (8) Councillor M R Eddy will ask the Portfolio Holder for Access and Property Management:

A recently published survey of Deal businesses identifies high car parking charges as the foremost problem faced by businesses in the town. Does the Portfolio Holder for Access and Property Management have any intentions of listening to Deal's hard-pressed business community?

8 **COUNCIL BUDGET 2013/14 AND MEDIUM TERM FINANCIAL PLAN 2013/14 - 2015/16**

The Cabinet at its meetings on 4 February 2013 and 4 March 2013 and the Scrutiny (Policy and Performance) Committee at its meeting on 12 February 2012 considered the report of the Director of Finance, Housing and Community (circulated separately) upon the Council Budget 2013/14 and Medium Term Financial Plan 2013/14 – 2015/16. The following is recommended to Council:

Cabinet – 4 March 2013

To be circulated at the meeting.

Scrutiny (Policy and Performance) Committee – 12 February 2012

That it be recommended to the Cabinet:

- (a) That the draft General Fund Revenue Budget, the Capital and Special Projects Programmes, the Housing Revenue Account budget and the content of the Medium-Term Financial Plan (MTFP) be approved for submission to Council subject to the recommendation made in respect of the fees and charges report that the charge to residents for the purchase of Grave Space for a child under 12 years of age be abolished.
- (b) That it be noted that the Medium Term Financial Plan was subject to the addition of the Council Tax Resolution, Treasury Management Strategy and other minor adjustments before being presented to Council at its meeting to be held on 6 March 2013.
- (c) That the Director of Finance, Housing and Community and his team be thanked for their excellent work in preparing the budget.

Cabinet – 4 February 2013

It was agreed:

- (a) That the draft General Fund Revenue Budget, the Capital and Special Projects Programmes, the Housing Revenue Account budget and the content of the Medium-Term Financial Plan (MTFP) be forwarded to the Scrutiny (Policy and Performance) Committee for consideration.
- (b) That it be noted that the MTFP will be subject to the addition of the Council Tax Resolution, Treasury Management Strategy and other minor adjustments before being presented to Council in March.
- (c) That the various recommendations at the end of the sections within the budget and the MTFP report be forwarded to the Scrutiny (Policy and Performance) Committee for consideration, as follows:
 - (i) Approve the freezing of the Green Waste subscription fees at £40.
 - (ii) Approve the grants to organisations detailed at Annex 11 of the report.
 - (iii) Approve the General Revenue Fund Budget for 2013/14 and the projected out-turn for 2012/13.
 - (iv) Continue the practice of delegated authority to the Director of Finance, Housing and Community to approve revenue budget carry forwards within the guidelines set out, and create and draw down Growth Point reserves in order to apply them to regeneration projects and support.
 - (v) Approve the policies and protocols regarding the General Fund balances and earmarked reserves, and transfers between reserves as set out in Annex 6 of the report.
 - (vi) Approve the 2012/13 Projected Out-turn and the 2013/14 Housing Revenue Account budget at Annex 7 of the report.
 - (vii) Approve the 2012/13 and 2013/14 transfers to the Housing Initiatives Reserve.
 - (viii) Approve the basis upon which the capital and special projects programmes have been compiled.
 - (ix) Delegate the decisions to apply capital receipts, revenue funds and other capital resources to finance the capital and special projects programmes to the Director of Finance, Housing and Community in consultation with the Portfolio Holder for Corporate Resources and Performance.
 - (x) Approve that capital resources required to finance new projects are secured before new projects commence.

(xi) Delegate the authorisation of projects funded from the Capital Contingency to the Director of Finance, Housing and Community in consultation with the Portfolio Holder for Corporate Resources and Performance.

(xii) Approve that retained poolable housing capital receipts are used to fund capital allowances on Regeneration and Decent Homes agendas.

9 **PAY POLICY 2013** (Pages 8 - 17)

To consider the attached report of the Director of Governance.

10 **MOTION**

In accordance with Council Procedure Rule 13, Councillor P Walker will move:

"Following the recent severe weather, while this Council welcomes the additional resources which have been made available to repair potholes, this Council requests KCC to ensure that its other highways repairs and maintenance obligations are not jeopardised."

11 **ARRANGEMENTS MADE BY THE LEADER OF THE COUNCIL FOR THE DISCHARGE OF EXECUTIVE FUNCTIONS UNDER SECTION 14(2) LOCAL GOVERNMENT ACT 2000 (AS AMENDED)** (Pages 18 - 23)

The following notices are attached for information and relate to amendments made by the Leader of the Council to the arrangements for the discharge of executive functions:

Arrangement No 01/12

Arrangement No 02/12

Arrangement No 03/12

12 **URGENT BUSINESS TIME**

To consider any other items deemed by the Chairman of the Council to be urgent in accordance with the Local Government Act 1972.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of

charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting. Basic translations of specific reports and the Minutes are available on request in 12 different languages.

- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Louise Cooke, Democratic Services Manager, telephone: (01304) 872352 or email: louise.cooke@dover.gov.uk for details.

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